



CALIFORNIA
DEPARTMENT OF
EDUCATION

TOM TORLAKSON

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

May 1, 2015

Dear Select County and District Superintendents and Charter School Administrators:

2015–16 FEDERAL PROGRAM MONITORING REVIEWS SCHEDULING AND TRAINING INFORMATION

The California Department of Education (CDE) Federal Program Monitoring (FPM) Office is pleased to provide you with the following updates to assist your local educational agency (LEA) to prepare for your 2015–16 FPM review. These updates include information about the scheduling of reviews, the new monitoring tool, training dates and contact information for these reviews. We encourage your involvement in the compliance monitoring process and the support of district and site staff involved in these reviews.

Review Schedules and Contact Information

The schedule of reviews, which includes program and school selections, contact information for LEA Review Coordinators, and Regional Team Leaders is now available in the “Review Schedules” section of the CDE Compliance Monitoring Web page at <http://www.cde.ca.gov/ta/cr>. An important component of the review is the coordination of work between the LEA Review Coordinator and their counterpart at the CDE, the Regional Team Leader (RTL). The RTL is responsible for coordinating and facilitating the FPM process. Contact information for the assigned RTL is available in the Review Schedule section on the CDE Compliance Monitoring Web page at <http://www.cde.ca.gov/ta/cr/rtlassignments.asp>.

Other resources available to LEAs during the FPM process are the County Office of Education Monitoring Leads (COE Leads). The COE Leads are trained by the CDE to provide technical support to districts during the FPM process. Contact information for the COE Leads is available on the CDE County Office of Education Monitoring Leads Web page at <http://www.cde.ca.gov/ta/cr/caisleads.asp>

Web-based Monitoring Tool

In the 2015–16 School Year, the CDE will transition to a new Web-based monitoring tool. The California Accountability Improvement System (CAIS) will be replaced by the

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California Monitoring Tool (CMT). This new tool will be utilized for all FPM reviews for 2015–16. For up-to-date information about the new system including frequently asked questions and answers, please visit the CDE California Monitoring Tool Web page at <http://www.cde.ca.gov/ta/cr/cmt.asp>.

Local Educational Agency Training

There will be two training opportunities for LEA staff involved in an FPM review for 2015–16. The first training is designed for Southern California based LEAs and will be held in Pomona from August 4–5, 2015. The second training is designed for Northern California based LEAs and will be held in Sacramento from August 12–13, 2015. The training has been extended to one and a half days to allow for training on the new Web-based monitoring tool. There is no cost to attend the LEA training, but advance registration is required. More information, including training descriptions and online registration instructions, will be sent via e-mail to designated LEA Review Coordinators.

Program Instruments

The 2015–16 FPM Program Instruments are under review and will be posted to the CDE Compliance Monitoring Web page in June 2015. For assistance regarding specific program requirements, please refer to the CDE 2015–16 FPM Participating Programs Web page at <http://www.cde.ca.gov/ta/cr/fpmpartprgms1112.asp>.

If you have any questions regarding your upcoming FPM review, please contact your RTL or the FPM Office by phone at 916-319-0935 or by e-mail at fpmoffice@cde.ca.gov.

Sincerely,

Cindy Kazanis, Director
Educational Data Management Division

cc: LEA Review Coordinators